



# ELECTROSTEEL CASTINGS LIMITED

CIN: L27310OR1955PLC000310

Registered Office: Rathod Colony, Rajgangpur, Sundergarh, Odisha 770 017, India

Tel. No.: +91 06624 220 332; Fax: +91 06624 220 332

Website: www.electrosteel.com; E-mail ID: companysecretary@electrosteel.com

## NOTICE

Notice is hereby given that the 66th Annual General Meeting ('AGM') of Electrosteel Castings Limited ('the Company') will be held on Friday, 3 September, 2021 at 11.30 a.m. through video conferencing ('VC') or other audio-visual means ('OAVM') to transact the businesses as set forth in the Notice convening the said Meeting.

In view of the outbreak of COVID-19 pandemic, the Ministry of Corporate Affairs ('MCA') has, vide its General Circulars dated 13 January, 2021 and 5 May, 2020, read with General Circulars dated 8 April, 2020 and 13 April, 2020 (collectively referred to as 'MCA Circulars') and the Securities and Exchange Board of India ('SEBI') has, vide SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12 May, 2020 read with SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15 January, 2021, permitted the companies to conduct AGM through VC facility or OAVM, whose AGM were due to be held in the year 2020 or become due in the year 2021 on or before 31 December, 2021, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ('Act'), the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') and MCA Circulars, the 66th AGM of the Company is being held through VC/OAVM on Friday, 3 September, 2021 at 11:30 a.m. The deemed venue for the 66th AGM will be the Registered Office of the Company at Rathod Colony, Rajgangpur, Sundergarh, Odisha 770 017.

In terms of the aforesaid Circulars, Notice convening the AGM and Annual Report of the Company for the Financial Year 2020-21 will be sent only through electronic mode (i.e., e-mail) to the Members who have registered their e-mail IDs with the Depository Participant(s)/Company.

Notice is hereby given that pursuant to Section 91 of the Act and Regulation 42 of the Listing Regulations, the Register of Members and the Share Transfer Books of the Company will remain closed from Saturday, 28 August, 2021 to Friday, 3 September, 2021 (both days inclusive) for the purpose of determining the Members eligible to receive dividend for the Financial Year 2020-21, subject to approval of the same at the AGM.

In terms of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, Regulation 44 of the Listing Regulations and Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, the Company is pleased to provide to its Members, the facility to exercise their right to vote by remote e-voting or e-voting during the AGM. The Company has engaged the services of National Securities Depository Limited ('NSDL') as the Agency to provide e-voting platform to the Members of the Company.

The details relating to e-voting in terms of the Act and the relevant Rules are as under:

- All the businesses as set out in the Notice of AGM may be transacted through remote e-voting or e-voting during the AGM.
- The remote electronic voting will commence from Tuesday, 31 August, 2021 (9:00 a.m., IST) and end on Thursday, 2 September, 2021 (5:00 p.m., IST). No remote e-voting shall be allowed beyond the said date and time.
- The voting rights of the Members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on Friday, 27 August, 2021 ('cut-off date'). Any person who acquires shares of the Company and becomes a Member of the Company after the despatch of the Notice of AGM and holds shares as on the cut-off date, may cast his/her vote through remote e-voting or e-voting during the AGM by obtaining the Login-ID and Password by sending a request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [companysecretary@electrosteel.com](mailto:companysecretary@electrosteel.com). However, if such Member is already registered with NSDL for e-voting, then existing User-ID and Password shall be used for casting vote.
- Only those Members who will be present at the AGM through VC/OAVM facility, but have not already cast their vote by remote e-voting, shall be eligible to vote through e-voting system in the AGM.

- The cut-off date for determining the eligibility to vote by remote e-voting or e-voting during the AGM is Friday, 27 August, 2021.
- A Member may participate in the AGM even after exercising his/her right to vote through remote e-voting, but shall not be allowed to vote again at the AGM.
- A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting or e-voting during the AGM.
- The Notice of the AGM will be displayed on the website of the Company, i.e., [www.electrosteel.com](http://www.electrosteel.com), and shall also be available on the websites of BSE Limited, i.e., [www.bseindia.com](http://www.bseindia.com) and National Stock Exchange of India Limited, i.e., [www.nseindia.com](http://www.nseindia.com), and on the website of NSDL, i.e., [www.evoting.nsd.com](http://www.evoting.nsd.com).
- The manner in which the members, who are holding shares in dematerialized mode or physical form or who have not registered their email addresses with their Depository/the Company, can cast their vote through remote e-voting or through the e-voting system during the AGM will be provided in the Notice of the AGM.
- In case of any query/grievance with respect to remote E-Voting, Shareholders, may refer to the Frequently Asked Questions (FAQs) for Shareholders and remote E-Voting User Manual for Shareholders available under the Downloads section of NSDL's e-voting website or contact Mr. Amit Vishal, AVP/ Ms. Pallavi Mhatre, Manager, NSDL, Trade World, "A" Wing, 4th Floor, Kamala Mills Compound, Lower Parel, Mumbai 400 013 at Toll Free No. 11800 1020 990 / 1800 22 44 30 or at E-mail ID: [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).

### Manner of Registration of e-mail addresses:

In case shares are held in physical mode, please provide Folio No., Name of Shareholder, PAN (self-attested scanned copy of PAN card), scanned copy of the Share Certificate (front and back) and e-mail Update Undertaking Form by uploading the same at <https://mdpl.in/form/email-update>. In case shares are held in demat mode, please update your e-mail ID with your relevant Depository Participant.

### Manner for registering mandate for receiving Dividend:

In order to receive the dividend in a timely manner, Members holding shares in physical form, who have not updated their mandate for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means, are requested to upload a scanned copy of the following details/documents at <http://mdpl.in/form/nach-mandate> latest by Friday, 20 August, 2021, thereafter the said link will be disabled:

- a signed request letter mentioning your name, folio number, complete address and following details/documents relating to bank account in which the dividend is to be received:
  - Bank Name and Branch;
  - Original cancelled cheque leaf/self-attested copy of Bank Passbook showing the name of the account holder;
  - Bank Account Number; and
  - IFSC Code;
- self-attested copy of their PAN Card;
- self-attested photocopy of Passport/Voter ID/Aadhaar towards proof of address; and
- copy of any letter issued by the Company showing their Folio No.

Members holding shares in electronic form may please note that their bank details as furnished by the respective Depositories to the Company will be considered for remittance of dividend as per the applicable regulations of the Depositories.

For Members who will be unable to receive the dividend directly in their bank accounts through ECS or any other means, due to non-registration of the Electronic Bank Mandate, the Company shall despatch dividend warrant/bankers' cheque/demand draft to such Members, upon and subject to normalisation of postal services and other activities.

For Electrosteel Castings Limited

Sd/-

Indranil Mitra

Company Secretary

Place: Kolkata

Dated: 10 August, 2021



